

RUSSIAN E-VISA APPLICATION SUBMISSION SERVICE FORM

Visa applicant _____
Client (person or company) _____
Address (person or company) _____
Mobile phone number _____
E-mail _____

VISA DELIVERY METHOD

Pick up from the office at Vuorimiehenkatu 3, 00140 Helsinki

Pick up from the office at the Central Railway Station, Asema-aukio 1, 00100 Helsinki

Shipped by cash on delivery (incl. shipping costs) to the address mentioned above / to another address

Shipped by express mail (incl. shipping costs) to the address mentioned above / to another address

By email according to the email address given in this order

The Russian e-visa application will be sent electronically to the authority's system. You have selected SoloVisa service to carry out the electrical application on your behalf.

The e-visa takes effect from the date of issue and is valid for 30 days, during which you can make one return trip to Leningrad area, St. Petersburg (including Vyborg and Karelian Strait) or Kaliningrad for a maximum of 8 days.

The process is following

1. Carefully fill in the visa application submission service form (see under). It is important that you answer all questions in the service form to avoid your e-visa to be delayed / denied due to incomplete information. Save the document.
2. Return to us by email to viisumit@lahialuematkat.fi, bring along or mail to address Lähialuematkat, Vuorimiehenkatu 3, 00140 Helsinki
 - a. Filled visa application submission service form
 - b. Copy of your passport information page
 - c. Passport photo
3. With the help of these documents we will start the process. The e-visa will be issued within 2 - 6 days after we have submitted your online application. We will send the ready e-visa to you according to your order.

Service fee and payment

Our service fee 35 eur can be paid in advance (by a payment link sent to your email), at our office or online in Paytrail payment service. We charge the corporate customers according to the agreement.

Contact us

If you have any questions regarding your e-visa, please contact our visa specialist, viisumit@lahialuematkat.fi, phone 09 6689 5735 (Mon - Fri at 9 - 17). We will be happy to assist you.

Remarks

Our service is not responsible for the authority's decision not to issue an e-visa. If an e-visa is not issued, you can apply for a standard visa after a negative e-visa decision.

Cancellation policy for your e-visa order

You can cancel your e-visa order free of charge until we have received your visa documentation. If the documents have already arrived, we will charge 25-euro cancellation fee. If we have begun filling the electronic e-visa application to authority's system, we will charge the full e-visa service cost of 35 euro for the cancellation.

SERVICE FORM FOR RUSSIAN E-VISA APPLICATION

1. You have chosen SoloVisa service to apply for Russian e-visa on your behalf
2. Kindly fill this Service form carefully, bring, mail or email it for us, viisumit@lahialuematkat.fi, together with your passport photo and copy of your passport name page.
3. We will take care of the e-visa and deliver it for you according to your order.
4. E-visa will be ready in 2 – 6 days of filing the application.
5. Our service fee is 35 euro (incl. vat)

PERSONAL DETAILS

SURNAME As in passport FIRST NAME, MIDDLE NAME, PATRONYMIC NAMES As in passport

HAVE YOU EVER HAD OTHER NAMES (maiden name, pseudonym, holy order etc.)?

No Yes - explain

TRAVEL INFORMATION

PURPOSE OF VISIT

Tourism Business Sport relations Cultural relations Scientific-technical relations

VISIT AREA

DATE OF ENTRY INTO RUSSIA

INTENDED PLACES OF STAY IN THE RUSSIAN FEDERATION (type of accommodation)

Hotel name, address, phone, email (if available)

HOTEL

Family name, first name(s) of the individual, address, phone number, email (if available)

INDIVIDUAL

ONE DAY TRIP
(NO RESERVATIONS)

HAVE YOU EVER VISITED RUSSIA?

HOW MANY TIMES HAVE YOU BEEN TO RUSSIA?

DATE OF LAST TRIP TO RUSSIA

From - To

No Yes

HOME ADDRESS DETAILS

HOME ADDRESS

Street address, index, city

PHONE NUMBER

EMAIL

WORK (STUDY) DETAILS

DO YOU WORK (STUDY) IN THE PRESENT TIME?

Work Study Retired Unemployed Housewife/husband Else, specify

NAME OF EMPLOYER (SCHOOL)/ PREVIOUS EMPLOYER)

WORK POSITION

EMPLOYER (SCHOOL) ADDRESS

WORK TELEPHONE AND EMAIL

RELATIVES IN RUSSIA

DO YOU CURRENTLY HAVE RELATIVES IN RUSSIA?

RELATION DEGREE

SURNAME AND FIRST NAME

No Yes

DATE OF BIRTH

ADDRESS

I declare that the information provided in this application is correct and I understand that the visa service provider is not responsible for the case that the providing false information will result denial of e-visa, as well as other measures it might cause. I promise to leave Russia when my e-visa expires. I am aware that the existence of e-visa does not automatically guarantee the right of entry to Russia. If I am denied entry, I will not demand any reimbursement of costs.

Save the completed service form and email it to us as an attachment, viisumit@lahialuematkat.fi, along with a passport photo and a copy of your passport name page. You can also bring the documents to our office or mail them to Lähialuematkat, Vuorimiehenkatu 3, 00140 Helsinki. If you have any questions, you can reach us by email viisumit@lahialuematkat.fi or call 09 6689 5735 Mon - Fri at 9 – 17.